

**TOWN OF LINCOLN
CHECK LIST FOR SITE PLAN APPROVAL**

SPR or BP

Application for Site Plan Review of Building Permit (Check one)
Plat _____ LOT _____

The following information is to be included on the site plans which is part of the application for building permit. Building permit can be issued only after it is ascertained that the required items on the site plan had been installed on the site. Note: Excavation in the Right-of-Way or in the street required an excavation permit from the Town Engineering Department.

	Requirements	Field Verified During Construction
1 Plan scale, date, revisions (if any), legend, general notes (when required)	<input type="checkbox"/>	
2 Name of owner or applicant	<input type="checkbox"/>	
3 Name of engineer, PE stamp and signature	<input type="checkbox"/>	
4 Survey information, Plat, Lot, area and lot dimensions	<input type="checkbox"/>	
5 Survey certification sealed and signed by a registered surveyor	<input type="checkbox"/>	
6 Reference to approved subdivision (if applicable)	<input type="checkbox"/>	
7 Site plan to include the entire lot and portions of adjacent lots	<input type="checkbox"/>	
8 Site contours at 2' or less intervals	<input type="checkbox"/>	
9 Right of Way and property lines	<input type="checkbox"/>	
10 Existing utilities as applicable and proposed utility connections	<input type="checkbox"/>	
11 Location and outline of the proposed building	<input type="checkbox"/>	
12 Downspouts location and discharge points (or dry well location)	<input type="checkbox"/>	
13 Curblines, proposed or existing curb cut and driveway location and dimensions	<input type="checkbox"/>	<input type="checkbox"/>
14 Crushed stone construction access pad	<input type="checkbox"/>	<input type="checkbox"/>
15 Drainage computations sealed by a professional engineer	<input type="checkbox"/>	<input type="checkbox"/>
16 Erosion and sedimentation controls (type, location and details)	<input type="checkbox"/>	<input type="checkbox"/>
17 Statement that the drainage design complies with the latest DEM requirements ...	<input type="checkbox"/>	<input type="checkbox"/>
18 Wetland flagging where applicable and DEM Permit number.	<input type="checkbox"/>	
19 Narragansett Bay Commission sewer connection permit number	<input type="checkbox"/>	
20 RIDOT Permit if required.....	<input type="checkbox"/>	

Date reviewed By
Date approved..... By
Date rejected..... By

Note: Requirement #3, #15 and #17 may be waived for small single lot applications.